

May 25, 2017

ANTELOPE VALLEY WATERMASTER ADVISORY COMMITTEE

MEETING AGENDA

May 31, 2017 2:00 p.m.

**Quartz Hill Water District
5034 West Avenue L
Quartz Hill, CA 93536**

Conference Call Number: (877) 402-9757

Access Code: 8384110

Action Items:

1. Approval of April 19, 2017 meeting minutes.
2. Todd Groundwater: Collection of well information for annual report
Discussion of well metering protocol
3. Discussion of draft AV Watermaster Board agenda for June 5, 2017.
 - 7.A. Appointment or hiring of administrative staff
 - 7.B. Continued discussion of 2017 Administrative Budget and Assessment
4. Discussion of continuing items.
 - a. AV Watermaster Legal Representation Job Description
 - b. AV Watermaster simple majority approval subjects
 - c. Term and alternate guidelines for Advisory Committee member categories
5. Information Items
 - a. Alternate Landowner Watermaster Seat Status
 - b. Other
6. Requests for future agenda items.

Enclosures:

Draft April 19, 2017 Minutes
Draft June 5, 2017 AV Watermaster Agenda
Draft Legal Representation Job Description
Operating Procedures and Roster

May 25, 2017

ANTELOPE VALLEY WATERMASTER ADVISORY COMMITTEE
MEETING MINUTES

April 19, 2017 2:00 p.m.

Quartz Hill Water District
5034 West Avenue L
Quartz Hill, CA 93536

Conference Call Number: (877) 402-9757

Access Code: 8384110

Action Items:

1. Approval of March 9, 2017 meeting minutes.

Unanimously approved.

2. Discussion of draft AV Watermaster Board agenda for April 26, 2017.

- 7.A. Draft 2017 AV Watermaster Budget

**After discussion, specific parameters recommended for 2017 Budget as follows:
Balanced Budget; Limit USGS contribution to \$20k and share cost
with AVIRWMP; \$5 Administrative Assessment; Build a reserve fund.**

- 7.B. Todd Groundwater Contract

Recommended approval with several comments as follows:

Paragraph 3.2 – Define “water management”

Paragraph 3.13 – Add “confidential” to “information”

Scope, Page 3 – Clarify Second Bullet Rules and Regulations timetable

**Scope, Page 2 - Clarify Second Bullet regarding Advisory Committee
Attendance.**

- 7.C. AV Watermaster Legal Representation Job Description

No comment after the discussion.

- 7.D. AV Watermaster Legal Representation Budget

Addressed in 2017 Budget comments under Item 7.A

7.E. AV Watermaster Administration

No comment after discussion.

7.F. AV Watermaster Quorum Definition

No comment after discussion (Legal issue).

3. Presentation and discussion of proposal from Gene Nebeker to form a scientific advisory panel.

No action by the Committee.

4. Information Items

a. Alternate Landowner Watermaster Seat Status

General overview given by Landowner representatives.

b. Other - None

5. Requests for future agenda items.

USGS Groundwater Monitoring Presentation.

Discussion of alternates for Committee members.

Enclosures:

Draft March 9, 2017 Minutes

Roster and Contact Information

A.V. WATERMASTER ADVISORY COMMITTEE
April 19, 2017

Name:	Phone:	Email Address:
Stan Powell		spowell@hmtg.com
BRUCE NELSON	942-2198	
Kenn Sage	909 621-1266	ksage@cmwater.com
Glenn Olson	546-3278	glenn@glenn-olsen.com
Ed Mackay	902-9569	Morrison, Mackay@gmail.com
John Ukkistan	272 0015	AVUAC
Gailen Kyle	946-1784	
Richard (Campbell)	400-1450	rich@richcamp.net
Richard Wood	946-1161	RALWOODY@HOTMAIL.COM
JOSE DJEDA	(661)400-1665	jojeda@calwater.com
Mary Van Dam	889 6802	VAN DAM MARY@gmail.com
Amparo with Gary Godde	775-720-6551	G-Godde@msn.com

CALL-IN

A.V. WATERMASTER ADVISORY COMMITTEE

April 19, 2017

Name:

Phone:

Email Address:

MATT KNUDSON, PWD

PHYLLIS STANIN, TODD

KATE WILTS, TODD

NATHAN FRANCIS, RIO TINTO

**Agenda for Special Meeting
of the Antelope Valley Watermaster Board**

Monday, June 5, 2017 – 10:00 a.m.

**Location: City of Palmdale Council Chambers
38300 Sierra Hwy. Suite B, Palmdale, CA 93552**

Teleconference: (872) 240-3212 Access Code: 631-081-333

BOARD OF DIRECTORS

Robert Parris, AVEK Water Agency - Chairperson
Dennis Atkinson, Landowners – Vice Chairperson
Adam Ariki, Los Angeles County Waterworks District 40
John Calandri, Landowners
Alternate Kathy MacLaren, Public Water Suppliers

Posted

By: _____

Patricia Rose, AVEK

Note: To comply with the Americans with Disabilities Act, to participate in any Watermaster meeting please contact Patti Rose at 661-943-3201 at least 48 hours prior to a Watermaster meeting to inform us of your needs and to determine if accommodation is feasible.

AGENDA

- 1) **Call to Order**
- 2) **Pledge of Allegiance**
- 3) **Roll Call**
- 4) **Adoption of Agenda.**
- 5) **Public comments for non-agenda items.** (This portion of the agenda allows an individual the opportunity to address the Board on any item regarding Watermaster business that is NOT ON THE AGENDA. Without taking action or entering into a dialogue with the public, Board members may ask clarifying questions about topics posed by the public. Your matter may be referred to the administrator and/or advisory committee.)
- 6) **Consent Agenda**
 - A. Payment of bills through May 31, 2017
 - B. Approval of minutes of special meeting held March 30, 2017
 - C. Finance Report
- 7) **Action Items**
 - A. Continue discussion from the April 26, 2017, meeting on the appointment or hiring of administration staff and their responsibilities and duties.
 - B. Continued discussion from the April 26, 2017, meeting on proposed CY 2017 Administrative Budget and Administrative Assessment.
 - C. Consideration and possible action on legal services to answer legal questions, from Mr. DeFranco.

8) Engineer's Report – Phyllis Stanin

- A. Status Update Annual Report
- B. Status Update Rules and Regulations

9) Director/Staff Reports

- A. Update on Interim Administrative Activities (Staff Report – D. Chisam /M. Knudson)
 - (1) Landowner's - Alternate Representative Election
 - (2) Legal presentation on pumping rights, return flow, carryover and water rights accounting.
- B. Report on Advisory Committee (Advisory Committee Chair – D. LaMoreaux)

10) Board Members Request for Future Agenda Items

11) Adjournment

Draft

DRAFT LIST OF DUTIES AND RESPONSIBILITIES OF
WATERMASTER LEGAL COUNSEL

- Represents Watermaster in legal matters relative to the Judgment and Adjudication.
- Provides legal opinions to the Watermaster when requested.
- Consults with and advises Watermaster when they request assistance in all legal matters.
- May institute court proceedings on behalf of Watermaster when so requested by Watermaster.
- Watermaster attorney shall assist Watermaster and Watermaster Engineer in the following:
 1. Collecting and assemble records and order data required of parties.
 2. Assist in collection of fees and other expenses of Watermaster.
 3. Assist in the preparation of the budget and statement of assessed costs including projections for such costs in future year.
 4. Assist in preparation of Annual Report and file such Annual Report with the Court.
 5. Assist in preparation of Rules and Regulations to allow for effective implementation of the Judgment.
 6. Perform other duties as directed by the Court or ordered by Watermaster.

ANTELOPE VALLEY WATERMASTER ADVISORY COMMITTEE

OPERATING PRINCIPLES AND PROCEDURES – APPROVED DECEMBER 15, 2016

Background

The Antelope Valley Groundwater adjudication Stipulation was signed on December 23, 2015. The Stipulation authorized and directed the “Producer(s)” (Article 3.5.30) to cause a committee of “Producer representatives” (undefined in the Stipulation) to be organized and act as an “Advisory Committee” (undefined in of Stipulation) (Article 19.1).

The Producers attending the September 28, 2016 meeting decided all producers were on the Advisory Committee and to elect an Executive Committee representing a broad range of interests. This Executive Committee would be the entity that actually interfaced with the Watermaster. The 16 members on the Executive Committee are shown below:

- 4 - Agricultural interests
- 1 – Industrial landowner
- 1 – Public landowner (LACSD or Los Angeles)
- 2 – Los Angeles County Public Water Purveyors (PWD, QHWD)
- 1 – Kern County Public Agency (RCSD)
- 2 – Mutual Water Companies (One each Los Angeles and Kern Counties)
- 2 – Small Pumpers
- 2 – Ex-Officio members per Judgement (Federal and State)
- 1 – Ex-Officio member of Rottman Drilling

However, on November 17, 2016, the Executive Committee determined:

1. The Producers should align their terminology exactly with the letter and intent of the Stipulation. Therefore; the “Executive Committee” is in fact the Advisory Committee. It was also reaffirmed any individual may attend Advisory Committee meetings and make inputs.
2. A set of operating principles and procedures should be adopted as shown below.

Operating Principles and Procedures for the Advisory Committee

1. The Advisory Committee provides for input from all Producers, as authorized in Articles 19.1 to 19.4 of the Judgment.
2. Every Producer, or customer of a Producer, shall be given an opportunity to provide input on their specific issues of concern. This includes Producers that serve as Watermaster Representatives (As of November 2016: AVEK, WW40, LCID, Tejon Ranch, and Calandri Farms.)
3. The Producers reserve the right to change the makeup and organization of the Advisory Committee as the Producers deem appropriate.

4. In order to ensure a diverse range of input, and avoid conflicts of interest, Producers (or their direct employees) who are serving as Watermaster Representatives will not be allowed to serve on the Advisory Committee.
5. The Advisory Committee may elect, by majority vote, administrative positions (e.g. chair person, vice-chair person, recording secretary, etc.) and change those positions as circumstances may dictate.
6. Meetings of the Advisory Committee will be open to the public (Judgment Article 19.4). Information about meetings will be posted on the Antelope Valley Watermaster website (or on the AVEK website until the Watermaster website is implemented).
7. Agendas and minutes will be prepared by the Antelope Valley Watermaster administrator, subject to the approval of the Advisory Committee, and will be stored by the Antelope Valley Watermaster Administrator.
8. As a practical matter, in order to organize the input in a way that can be efficiently presented to the Watermaster, Producers and Advisory Committee members are encouraged to coordinate their input with others that have similar concerns.
9. To facilitate providing complicated or technical input to the Watermaster; individuals providing a specific recommendation to the Advisory Committee are encouraged to provide the recommendation in **writing**.
10. There are literally thousands of Producers covered by the Judgment with a wide range of potential concerns. In order for input to be provided to the Watermaster in an efficient manner; certain responsibilities may be delegated to a sub-set of the Advisory Committee for further investigation/refinement before presentation to the full Advisory Committee.
12. The intent of the Advisory Committee is to allow all attendees to discuss their issues and recommendations in a relatively informal atmosphere. However; since the Advisory Committee is relatively large, and the number of producers attending a meeting is potentially large, the Chairman will run the meetings with enough formality and sufficient adherence to Robert's Rules of Order to complete the meetings in an orderly and time efficient manner.
13. Based on input from those attending the Advisory Committee meetings; the Advisory Committee will, when appropriate, identify a range of recommendations for the Watermaster's discretionary determinations.
14. On some issues it is expected there will be competing recommendations suggested by the Advisory Committee. The Advisory Committee will identify the "majority" opinion by a majority vote of its members, but will also identify "minority" opinions which it will also pass on to the Watermaster for its consideration. The Advisory Committee may also provide compromise recommendations between the majority and minority positions.

Antelope Valley Watermaster Advisory Committee Roster

Agricultural Landowner Members

Derek Yurosek	661-330-2610 or 661-323-4005	DYurosek@BolthouseProperties.com
Gary Godde	775-720-6551	g_godde@msn.com
Gary Van Dam	661-889-6802	vandamgary@gmail.com
George Cappello	661-978-3310	gcappello@grimmway.com

Industrial Landowner Member

Nathan W. Francis	661-754-2778	Nathan.Francis@riotinto.com
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Public Landowner Member

Stanley Powell	916-321-4214	spowell@kmtg.com
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Los Angeles County Water Purveyor Members

Chad Reed	661-943-3170 or 661-810-0381	creed@ghwd.org
Dennis LaMoreaux	661-456-1017	dlamoreaux@palmdalewater.org

Kern County Public Agency Member

Ron Smith	661-256-3411	rsmith@rosamondcsd.com
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Mutual Water Company Members

John Ukkestad	661-272-0015	johnnyu40@yahoo.com
Bruce Nelson	661-942-2198	brucenelsontax@gmail.com

Small Pumper Members

Richard Wood	661-946-1161	RALWoody@hotmail.com
Ron Hawkins	661-435-2566	ronhawkins@earthlink.net

Ex-Officio Members

Federal:	Gerald Boetsch	661-277-4695	gerald.boetsch.1@us.af.mil
State:	Gabino Velazquez	661-944-8555	Gabino.Velazquez@water.ca.gov
Technical:	Larry Rottman	661-816-4508	LKRottman@yahoo.com