



**ANTELOPE VALLEY-EAST KERN WATER AGENCY  
ANTELOPE VALLEY-EAST KERN WATER AGENCY FINANCING AUTHORITY  
REGULAR BOARD MEETING AGENDA  
TUESDAY, FEBRUARY 11, 2025, AT 5:30 PM  
6450 WEST AVENUE "N," PALMDALE, CA 93551  
TELECONFERENCE LOCATION(S):  
2856 Owens Way, Rosamond, CA 93560; & ZOOM**

**Teleconference: (669) 900-6833; ID No. 894 3572 7657#; PASSCODE: 0**

**Video Conference: <https://us02web.zoom.us/j/89435727657?pwd=ak1XbmprdBuQnRZOWszWU91VHdyUT09>**

***\*\*Please mute audio at all times unless speaking\*\****

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL: Division 6 – **Audrey Miller** \_\_\_\_\_; Division 5 – **Robert Parris** \_\_\_\_\_; Division 3 – **Frank Donato** \_\_\_\_\_; Division 2 – **Keith Dyas** \_\_\_\_\_; Division 1 – **Drew Mercy** \_\_\_\_\_; Division 7 – **Gary Van Dam** \_\_\_\_\_; Division 4 – **George Lane** \_\_\_\_\_**

**OFFICERS: General Manager – **Matthew Knudson**; Attorney – **Jim Markman/Tilden Kim**; Board Secretary/Treasurer – **Holly Hughes****

**4. VOLUNTARY PUBLIC ROLL-CALL – If any member of the public wishes to introduce themselves, please feel free to do so now.**

**5. PUBLIC COMMENTS AND PERIOD OPEN TO THE PUBLIC – If anyone wishes to address the board on any item not on the agenda, please feel free to do so now.**

**6. ADOPTION OF AGENDA**

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6(a-1)	Adoption of Agenda for Regular Board Meeting of February 11, 2025	Board Order 6(a-1)	5

**7. CONSENT CALENDAR – ACTION ITEMS** – The public and board shall have an opportunity to comment on any action item(s) on the Consent Calendar as the Consent Calendar is considered collectively by the Board of Directors prior to action being taken.

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7(a-1)	(a-1.1) Approve Minutes of the Regular Board Meeting of January 28, 2025	Board Order 7(a-1)	6

**8. ITEM(S) FOR CONSIDERATION AND POSSIBLE ACTION**

<b>a. New Business</b>			<b>Page</b>
8(a-1)	<p><i>Information Only</i> - Discussion and update on the proposed Delta Conveyance Project (DCP) being developed by the California Department of Water Resources (DWR)</p> <p>Speaker: Karla Nemeth, Director – Department of Water Resources (DWR)</p>		13-14

<b>b. Finance Committee (FD/GL/KD) 02/06/25</b>			<b>Page</b>
8(b-1)	Consideration and possible action to accept and file the Revenue and Expense Report for the 2 <sup>nd</sup> Quarter of FY 2024/2025 (General Manager Knudson)	Board Order 8(b-1)	15
8(b-2)	Consideration and possible action to accept and file the Check Register Lists for the period of January 18, 2025, through January 29, 2025 (General Manager Knudson)	Board Order 8(b-2)	17
8(b-3)	Consideration and possible action on Resolution No. R-25-09; designating signatories for Computershare Trust Company (General Manager Knudson)	Board Order 8(b-3)	22
8(b-4)	Consideration and possible action on Resolution No. R-25-08; authorizing AVEK Water Agency to provide water quality laboratory testing services to the California Department of Parks and Recreation (Laboratory Manager Wray)	Board Order 8(b-4)	24

<b>c. Executive Committee ad-hoc (GL/FD/KD) 01/31/25</b>			<b>Page</b>
8(c-1)	Consideration and possible action on Reimbursement and Data Sharing Agreement between AVEK and Antelope Valley Water Storage, LLC related to the development of the Willow Springs Water Bank (Assistant General Manager Thompson)	Board Order 8(c-1)	37

**d. Personnel/Legal/JPIA Committee (RP/AM/DM) 01/31/25**

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8(d-1)	Consideration and possible action on revisions to the Agency’s Organizational Structure and related Job Descriptions (General Manager Knudson)	Board Order 8(d-1)	44
8(d-2)	Consideration and possible action on approval of enrollment in “Online” Negotiating Seminars (General Manager Knudson)	Board Order 8(d-2)	52

**9. GENERAL MANAGER’S REPORT ON WATER SUPPLY, PROJECTS, AND PROGRAMS**

**10. DIRECTORS REPORTS**

**11. ATTORNEY REPORT**

**12. REQUEST FOR FUTURE AGENDA ITEMS**

**13. CLOSED SESSION**

- a. *Possible* Closed Session – Conference with Legal Counsel – Existing Litigation, to which the local Agency is a party pursuant to Government Code Section §54956.9(d)(1), one case, *CV Communities, LLC v. Antelope Valley-East Kern Water Agency*, Los Angeles County Superior Court Case No. 20STCV10953
- b. *Possible* Closed Session – Conference with Real Property Negotiations pursuant to Government Code Section 54956.8

*Property:* Groundwater Production Rights  
*Agency Negotiator:* Matthew Knudson, General Manager  
*Negotiating Parties:* AVEK and Tivoli Investments, LLC  
*Under Negotiation:* Price and Terms

- c. *Possible* Closed Session – Board Officer Evaluations of the General Manager and Board Secretary-Treasurer Positions, pursuant to Government Code Section §54957

**14. CLOSED SESSION ANNOUNCEMENTS**

**15. ADJOURN TO A REGULAR MEETING SCHEDULED FOR TUESDAY, FEBRUARY 25, 2025, AT 5:30 P.M.**

**Note:** The Board reserves the right to discuss and/or act on all the above agenda items.

**NOTICES**

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning (661) 943-3201 or writing to Antelope Valley-East Kern Water Agency at 6450 West Avenue N, Palmdale, CA 93551. Requests must specify the nature of the disability, and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements.

Persons requesting disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

A complete agenda packet containing all accompanying reports for this agenda is available by contacting the Board Secretary-Treasurer at [hhughes@avek.org](mailto:hhughes@avek.org) or (661) 943-3201, or at the Antelope Valley-East Kern Water Agency, 6450 West Avenue N, Palmdale, CA 93551. Board meetings are subject to audio recording.

Posted: February 7, 2025, at 5 p.m. by Holly Hughes, Board Secretary-Treasurer