



**ANTELOPE VALLEY-EAST KERN WATER AGENCY  
 ANTELOPE VALLEY-EAST KERN WATER AGENCY FINANCING AUTHORITY  
 REGULAR BOARD MEETING AGENDA**

**TUESDAY, SEPTEMBER 12, 2023, AT 5:30 PM**

**6450 WEST AVENUE "N," PALMDALE, CA 93551**

**TELECONFERENCE LOCATION(S): 2856 Owens Way, Rosamond, CA 93560; 2500 E 2nd St,  
 Reno, NV 89595**

**Teleconference: (669) 900-6833; ID No. 894 3572 7657#; PASSCODE: 0**

**Video Conference: <https://us02web.zoom.us/j/89435727657?pwd=ak1XbmprdfBUQnRZOWszWU91VHdyUT09>**

**\*\*Please mute audio at all times unless speaking\*\***

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL:** Division 7 – **Gary Van Dam** \_\_\_\_\_; Division 6 – **Audrey Miller** \_\_\_\_\_; Division 5 – **Robert Parris** \_\_\_\_\_; Division 2 – **Keith Dyas** \_\_\_\_\_; Division 1 – **Drew Mercy** \_\_\_\_\_; Division 3 – **Frank Donato** \_\_\_\_\_; Division 4 – **George Lane** \_\_\_\_\_

**OFFICERS:** General Manager – **Matthew Knudson**; Attorney – **Jim Markman/Tilden Kim**; Board Secretary/Treasurer – **Holly Hughes**

**4. VOLUNTARY PUBLIC ROLL-CALL** – If any member of the public wishes to introduce themselves, please feel free to do so now.

**5. PUBLIC COMMENTS AND PERIOD OPEN TO THE PUBLIC** – If anyone wishes to address the board on any item not on the agenda, please feel free to do so now.

**6. ADOPTION OF AGENDA**

			<b>Page</b>
6(a-1)	Adoption of Agenda for Regular Board Meeting of September 12, 2023	Board Order 6(a-1)	4

**7. CONSENT CALENDAR – ACTION ITEMS** – The public and board shall have an opportunity to comment on any action item(s) on the Consent Calendar as the Consent Calendar is considered collectively by the Board of Directors prior to action being taken.

			Page
7(a-1)	Approve Minutes of the Regular Board Meeting of July 25, 2023	Board Order 7(a-1)	5

**8. ITEM(S) FOR CONSIDERATION AND POSSIBLE ACTION**

<b>a. Finance Committee (FD/GL/KD) 9/7/23</b>			Page
8(a-1)	Consideration and Possible action to accept and file the Check Register Lists for the period of August 10, 2023, through August 30, 2023	Board Order 8(a-1)	10
8(a-2)	Consideration and Possible action on the High Desert Water Bank FY 2023/2024 OM&R and Management Budget (General Manager Knudson)	Board Order 8(a-2)	18

<b>b. High Desert Water Bank &amp; Water Bank Resources Committee (FD/KD/GV) 9/8/23</b>			Page
8(b-1)	Monthly update on the High Desert Water Bank (HDWB) Project (Engineering Manager Livesay)		n/a

<b>c. Customer Relations &amp; Public Information Committee (KD/GL/GV) 9/6/23</b>			Page
8(c-1)	Consideration and Possible action on Association of California Water Agencies (ACWA) President and Vice President Election for the 2024-2025 Term (General Manager Knudson)	Board Order 8(c-1)	22
8(c-2)	Consideration and Possible action on Financial Support for the “Kids Feeding Kids Through Agriculture Program”	Board Order 8(c-2)	27

<b>9. <u>GENERAL MANAGER’S REPORT ON WATER SUPPLY, PROJECTS, AND PROGRAM</u></b>			Page
9(a-1)	Overview of West Feeder Repair – Information Only (Operations Manager Bozigian)		n/a

**10. DIRECTORS REPORTS**

**11. ATTORNEY REPORT**

**12. REQUEST FOR FUTURE AGENDA ITEMS**

**13. CLOSED SESSION**

- a. Possible Closed Session – Conference with Legal Counsel – Existing Litigation, to which the local Agency is a party pursuant to Government Code Section §54956.9(d)(1), one case, *CV Communities, LLC v. Antelope Valley-East Kern Water Agency*, Los Angeles County Superior Court Case No. 20STCV10953

- b. Possible Closed session pursuant to Government Code Section 54956.8  
Conference with real property negotiators  
Property: APN's 3275-006-012 & 013  
Agency Negotiator: General Manager Matthew Knudson  
Negotiating parties: AVEK and Foroughi Family LLC  
Under negotiation: Price and terms of payment
  
- c. Possible Closed session pursuant to Government Code Section 54956.8  
Conference with real property negotiators  
Property: APN's 3053-021-054 & 057  
Agency Negotiator: General Manager Matthew Knudson  
Negotiating parties: AVEK and DNN Palmdale Land Company LLC  
Under negotiation: Price and terms of payment
  
- d. Possible Closed session pursuant to Government Code Section 54956.8  
Conference with real property negotiators  
Property: APN's 3204-021-028 & 027  
Agency Negotiator: General Manager Matthew Knudson  
Negotiating parties: AVEK and James Scott & Mark Wu  
Under negotiation: Price and terms of payment

**14. CLOSED SESSION ANNOUNCEMENTS**

**15. ADJOURN TO A REGULAR BOARD MEETING SCHEDULED FOR TUESDAY, SEPTEMBER 26, 2023, AT 5:30 P.M.**

**Note:** The Board reserves the right to discuss and/or act on all the above agenda items.

**NOTICES**

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning (661) 943-3201 or writing to Antelope Valley-East Kern Water Agency at 6450 West Avenue N, Palmdale, CA 93551. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

A complete agenda packet containing all accompanying reports for this agenda is available by contacting the Board Secretary-Treasurer at [hhughes@avek.org](mailto:hhughes@avek.org) or (661) 943-3201, or at the Antelope Valley-East Kern Water Agency, 6450 West Avenue N, Palmdale, CA 93551. Board meetings are subject to audio recording.

Posted: September 8, 2023, at 5:30 p.m. by Holly Hughes, Board Secretary-Treasurer

**RECOMMENDED BOARD ORDER 6(a-1)**

To the Board of Directors

**FOR BOARD ACTION**

**ADOPTION OF THE CURRENT AGENDA FOR SEPTEMBER 12, 2023**

The Board of Directors adopted the following Board Order on September 12, 2023:

To adopt the Current Agenda for September 12, 2023, as presented.

Motion by \_\_\_\_\_

Second by \_\_\_\_\_

Carried \_\_\_\_\_

**BOARD ORDER 6(a-1)**

09-12-23

**RECOMMENDED BOARD ORDER 7(a-1)**

To the Board of Directors

**FOR BOARD ACTION**

**APPROVE MINUTES OF THE REGULAR BOARD MEETING  
OF JULY 25, 2023**

The Board of Directors adopted the following board order on  
September 12, 2023:

That the Minutes of the Regular Board Meeting of July 25, 2023, be  
approved as presented.

Motion by \_\_\_\_\_

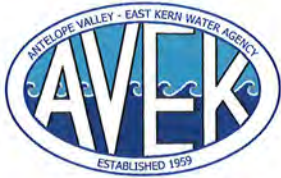
Second by \_\_\_\_\_

Carried \_\_\_\_\_

**BOARD ORDER 7(a-1)**

09-12-23





# Antelope Valley-East Kern Water Agency Antelope Valley-East Kern Financing Authority

*The mission of AVEK is to deliver reliable, sustainable, and high-quality supplemental water to the region in a cost-effective and efficient manner*

## MINUTES

### Regular Board Meeting of July 25, 2023

<b>1. Call to Order:</b>		The regular meeting of the Board of Directors of the Antelope Valley-East Kern Water Agency and the Antelope Valley-East Kern Water Agency Financing Authority met in-person and via teleconference and video conference. The meeting was called to order by President Lane at <b>5:30 p.m.</b>
<b>Date:</b> Tuesday, July 25, 2023 <b>Time:</b> 5:30 p.m. <b>Location(s):</b> 6450 W Ave N, Palmdale, CA 93551; 2856 Owens Way, Rosamond, CA 93560; 89 Alafaya Woods Blvd, Oviedo, FL 32765; -and- Zoom <b>Telephone:</b> (669) 900-6833; ID No: 894 3572 7657; Passcode: 0 <b>Zoom Link:</b> <a href="https://us02web.zoom.us/j/89435727657?pwd=ak1XbmprdfBUQnRZOWszWU91VHdyUT09">https://us02web.zoom.us/j/89435727657?pwd=ak1XbmprdfBUQnRZOWszWU91VHdyUT09</a>		
<b>2. Pledge of Allegiance</b>		
		<b>Led by: Carmen Roberts – Mission Bank</b>
<b>3. (a) Roll Call: Board Members</b>		<b>Present: 7 Not Present: 0</b>
Division 7, <b>Gary Van Dam</b> [present in-person]	Division 6, <b>Audrey Miller</b> [present in-person]	
Division 5, <b>Robert Parris</b> [present in-person]	Division 2, <b>Keith Dyas</b> [present via Zoom]	
Division 1, <b>Drew Mercy</b> [present in-person]	Division 3, <b>Frank Donato</b> (Vice President) [present in-person]	
Division 4, <b>George Lane</b> (President) [present in-person]		
<b>Board Officers</b>		<b>Present: 3 Not Present: 0</b>
General Manager- <b>Matthew Knudson</b>		
General Counsel/Attorney: <b>James Markman</b> , Richards Watson Gershon Law (RWG) [present via Zoom]		
Board Secretary-Treasurer: <b>Holly Hughes</b>		
<b>NOTES:</b>		
There were problems with the internal microphones/audio at the AVEK Host location site; issues were resolved using external microphones & speakers.		
<b>Staff Present:</b> In-person: Jon <b>Bozigan</b> , Manager of Operations; Teresa <b>Yates</b> , Finance & Administration Manager; Justin <b>Livesay</b> , Engineering Manager; Pam <b>Clark</b> , Executive Assistant; Angel <b>Fitzpatrick</b> , Administrative Technician.		
<b>Others Present in-person:</b> Carmen <b>Roberts</b> ; Byron <b>Glennan</b> ; and others.		
<b>Others Present via Teleconference:</b> AVEK Host; AVEK iPad (co-host); AVEK Closed Session; Benjamin <b>Stewart</b> ; Joyce Media Inc; KBard; NERD Aerotech News-Alisha; Paul <b>Chau</b> ; S <b>Samaan</b> ; Thien <b>Ng</b> ; Tim <b>Leo</b> ; Joe <b>Long</b> ; Harrold <b>Glasser</b> ; (661) 272-0015; (661) 433-1487; (661) 860-1020; Rob <b>Saperstein</b> (closed session only); and others. As many as 17 participants were logged into the Zoom meeting and that number fluctuated throughout the session		
<b>4. Voluntary Public Roll Call</b>		
Carmen <b>Roberts</b> , Mission Bank; Keith <b>Dyas</b> , AVEK Director Division 2; John <b>Joyce</b> , Lake L.A. News; Vince <b>Dino</b> , Palmdale Water District; John <b>Ukkestad</b> , AV Mutual Group; Alisha <b>Semchuck</b>		
<b>5. Public Comments and Period Open to the Public</b>		
There were no public comments.		
<b>6. Adoption of Agenda:</b>		<b>1 Item</b>
<b>BOARD ORDER 6(a-1):</b> Adoption of Agenda for Board Meeting of July 25, 2023		
6(a-1):	<b>MOTION:</b> Parris	<b>SECOND:</b> Miller
		<b>ROLL-CALL VOTING:</b> AYE = 7; NAY= 0; ABSTAIN = 0; ABSENT = 0; Carried.
		<b>PASSED</b>
<b>7. Consent Calendar</b>		<b>2 Items</b>



7(a-1.1) Approve Minutes of the Regular Board Meeting of June 13, 2023

7(a-1.2) Adopt Resolution No. R-23-24; Joint Tax Sharing Resulting from Annexation No 40-158 (04-214) LAFCO Designation No. 2023-03 (COLA-DPW/WW40) Lancaster (Finance Committee Review – 07/20/23)

<b>BOARD ORDERS 7(a-1.1 through a-1.2)</b> Approval of two (2) Items on the Consent Calendar as presented.				
7(a-1.1)-(a-1.2)	<u>MOTION:</u> Mercy	<u>SECOND:</u> Donato	ROLL-CALL VOTING: AYE = 7; NAY= 0; ABSTAIN = 0; ABSENT = 0; Carried.	PASSED

**8. Items for Consideration and Possible Action** **6 Items**

**a. Finance Committee (FD/KD/GL) 07/20/23**

**8(a-1)** Consideration and possible action to accept and file the Check Register Lists from June 30, 2023, through July 12, 2023 (General Manager Knudson)

<b>BOARD ORDER 8(a-1)</b> To approve, accept and file the check register lists for the period of June 30, 2023, through July 12, 2023, as presented and recommended by the Finance Committee and staff				
8(a-1)	<u>MOTION:</u> Donato	<u>SECOND:</u> Miller	ROLL-CALL VOTING: AYE = 7; NAY= 0; ABSTAIN = 0; ABSENT = 0; Carried.	PASSED

**8(a-2)** Consideration and possible action on the Treasurer’s Report for the month ending June 30, 2023 (Finance Manager Yates)

<b>BOARD ORDER 8(a-2)</b> To approve the Treasurer’s Report for the month ending June 30, 2023, and accept it for filing, as presented and recommended by the Finance Committee and staff				
8(a-2)	<u>MOTION:</u> Donato	<u>SECOND:</u> Mercy	ROLL-CALL VOTING: AYE = 7; NAY= 0; ABSTAIN = 0; ABSENT = 0; Carried.	PASSED

**8(a-3)** Review 2024 Statement of Charges from the Department of Water Resources (General Manager Knudson). The DWR has long-term water supply contracts with 29 SWP water contractors who distribute it to farms, homes, and industry (30% used for irrigation and 70% used for residential, municipal & industrial needs). A detailed overview was presented of AVEK’s 2024 Statement of Charges, as well as a comparison of charges incurred in 2023.

**8(a-4)** Consideration and possible action on Resolution No. R-23-18, Setting Tax Rates for the Counties of Los Angeles, Kern, and Ventura (General Manager Knudson)

<b>BOARD ORDER 8(a-4)</b> To adopt AVEK Resolution No. R-23-18, setting the Fiscal Year 2023/2024 tax rate at 0.0007049 (\$70.49 per \$100,000 of assessed value) for the counties of Los Angeles, Kern, and Ventura, as presented and recommended by the Finance Committee and staff.				
8(a-4)	<u>MOTION:</u> Donato	<u>SECOND:</u> Miller	ROLL-CALL VOTING: AYE = 7; NAY= 0; ABSTAIN = 0; ABSENT = 0; Carried.	PASSED

**b. High Desert Water Bank & Water Banking Committee (FD/KD/GV) 07/24/23**

**8(b-1)** Monthly update on the High Desert Water Bank (HDWB) Project (Engineering Manager Livesay) Covered in this detailed presentation included an executive summary; program management; engineering & field work;



budget; contracts; schedule; construction; misc. updates; and Board action items. A ribbon-cutting ceremony is in the planning stages. Recharge is anticipated to commence by August 2023.

**c. Watermaster & Groundwater Stewardship Committee (RP/FD/AM) 07/19/23**

**8(c-1)** Provide Guidance to AVEK Representative for Antelope Valley Watermaster Meeting and Agenda for 7/26/23 (General Manager Knudson). Administrative Technician Angel **Fitzpatrick** presented a proposal on behalf of the AV Watermaster to approve a 2023 supplemental administrative assessment in the amount of \$4.50 per acre-foot to keep the Watermaster from facing a cash deficit this year. This solution would be in-lieu of what had previously been presented regarding voluntarily pre-paying the 2024 fixed assessments. Other directions were provided to the representative regarding the agenda.

**BOARD ORDER 8(c-1)** To approve the proposed 2024 fixed assessment of \$4.50 per Acre-foot, as presented and recommended.

8(c-1)	<u>MOTION</u> : Parris	<u>SECOND</u> : Miller	ROLL-CALL VOTING: AYE = 6; NAY= 1; ABSTAIN = 0; ABSENT = 0; Lane Opposed; Carried.	PASSED
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**9. General Manager’s Report on Water Supply, Projects, and Program**

Operations Manager **Bozigian** presented a portion of the report, including a detailed map showing the various locations of AVEK’s Treated Water Feeders and Raw Water Feeders. Current flows were reported from conventional water treatment groundwater recharge; and recovery of stored imported water. General Manager **Knudson** reported on the 2023 water supply totals to-date, including 100% allocation and Article 21 as follows: Customer Deliveries – 38,000 AF; Recharge Facilities – 60,000 AF; Transfers/Exchanges – 52,000 AF; and Carryover at San Luis – 22,000 AF.

Upcoming Events and Schedule were reported as follows: AV Watermaster – Wednesday, 7/26/23 at 10 a.m.; Draft of Fiscal Year 2023/2024 Budget to be presented to Finance Committee on Thursday, 8/3/23 at 9 a.m.; a Special Board/Budget Workshop Meeting was proposed for Tuesday, 8/15/23 @ 5:30 pm.

**10. Director Reports**

Director **Donato** stated that he was no longer receiving the Cal-Chamber Alerts; Director **Van Dam** stated that we recently lost two long-time Patriarchs in the Antelope Valley – Dr. Brett **Smith** and Stephen B. **Marvin** (Uncle Hank). Director **Mercy** stated that the local chapter of CSDA, known as the Special Districts Association of North L.A. County, will host a meeting at AVEK on Thursday, October 12, 2023, at 11:30 a.m.

**11. Attorney Report**

Attorney **Markman** stated that he did not have anything new to report.

**12. Request for Future Agenda Items**

There were no requests for future agenda items.

**13. Old Business/Closed Session**

General Manager **Knudson** stated that there was reason to go into closed session for Item No. 13.1(a). Attorney **Saperstein** was present via Zoom for Item No. 13.1(a).

**BOARD ORDER 13.1:** The meeting was adjourned to closed session at **7:35 p.m.**

13.1	<u>MOTION</u> : Miller	<u>SECOND</u> : Parris	ROLL-CALL VOTING: AYE = 7; NAY= 0; ABSTAIN = 0; ABSENT = 0; Carried.	PASSED
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AVEK Directors **Mercy** and **Van Dam** recused themselves for closed session Item No. 13.1(a); Attorney **Markman** also recused himself for both items 13.1(a) and 13.1(b), citing a conflict.

- a. **(YES)** Closed Session – Conference with Legal Counsel – Existing Litigation, to which the local agency is a party pursuant to Government Code Section 54956.9(d)(1), one case, *CV Communities, LLC v. Antelope Valley-East Kern Water Agency*, Los Angeles County Superior Court Case No. 20STCV10953

Upon conclusion of Item 13.1(a), Attorney **Saperstein** disconnected from this closed session item; Director **Mercy** rejoined and was present for Item 13.1(b). Director **Van Dam** did not re-join the meeting.

- b. **(YES)** Closed Session – PUBLIC EMPLOYMENT pursuant to California Government Code Section 54957

Title: Special legal counsel to deal with Wheeling Agreement for the Indian Wells Valley Groundwater Authority

**BOARD ORDER 13.2:** The meeting was reconvened to open session at **7:59 p.m.**

13.2	<u>MOTION:</u> Miller	<u>SECOND:</u> Parris	ROLL-CALL VOTING: AYE = 6; NAY= 0; ABSTAIN = 0; ABSENT = 1; Van Dam not Present; Carried.	PASSED
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**14. Closed Session Announcement(s)**

There was no reportable action taken as a result of the closed session.

**15. Adjourn to a Regular Board Meeting Scheduled for August 8, 2023, at 5:30 p.m.**

**BOARD ORDER 15:** The meeting was adjourned at **8:03 p.m.**

15	<u>MOTION:</u> Donato	<u>SECOND:</u> Parris	ROLL-CALL VOTING: AYE = 6; NAY= 0; ABSTAIN = 0; ABSENT = 1; Van Dam not Present; Carried.	PASSED
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Approval:

\_\_\_\_\_  
Holly Hughes, Board Secretary-Treasurer

**Board of Directors:**

\_\_\_\_\_  
President or Vice-President's Signature

\_\_\_\_\_  
Date

**RECOMMENDED BOARD ORDER 8(a-1)**

To the Board of Directors

**FOR BOARD ACTION**

**CHECK REGISTER LISTS**

The Board of Directors adopted the following board order on September 12, 2023:

That the check register lists for the period of August 10, 2023, through August 30, 2023, be approved and accepted for filing as presented.

Motion by \_\_\_\_\_

Second by \_\_\_\_\_

Carried \_\_\_\_\_

**BOARD ORDER 8(a-1)**

09-12-23

AVEK Water Agency  
Check List  
For the Period From Aug 10, 2023 to Aug 30, 2023

REVIEWED  
9/5/23  
M.Z.

Check #	Payee	Explanation	Approved By:	Amount
<b><u>DWR CONTRACT &amp; WATER DELIVERIES</u></b>				
1	84446	Department of Water Resources	Variable O.M.P.&R. Charges - July 2023	Monthly - GM Approved \$ 3,246,668.00
<b><u>MONTHLY</u></b>				
2	84403	Wells Fargo Bank - Bozigian	Agency Card Expenses	Monthly - GM Approved \$ 29.99
3	84404	Wells Fargo Bank - Holmes	Agency Card Expenses	Monthly - GM Approved \$ 707.24
4	84405	Wells Fargo Bank - Hughes	Agency Card Expenses	Monthly - Board Vice-President Approved \$ 557.23
5	84406	Wells Fargo Bank - Knudson	Agency Card Expenses	Monthly - Board Vice-President Approved \$ 6,437.03
6	84407	Wells Fargo Bank - Livesay	Agency Card Expenses	Monthly - GM Approved \$ 2,015.20
7	84408	Wells Fargo Bank - Morris	Agency Card Expenses	Monthly - GM Approved \$ 19.99
8	84409	Wells Fargo Bank - Rose	Agency Card Expenses	Monthly - GM Approved \$ 397.44
9	84410	Wells Fargo Bank - Thompson	Agency Card Expenses	Monthly - GM Approved \$ 558.94
10	84413	Antelecom, Inc.	Internet Service	Monthly - GM Approved \$ 187.90
11	84417	Southern CA Edison	Electricity/Pumping -MPS/MTF/Boron PS/LVPS/EW18/EW19/Healy/WSSP2 Shop/WSSP2 CTRL BLDG/ES2/ES4	Monthly - GM Approved \$ 27,159.94
12	84419	Southern CA Edison	Electricity/Pumping -RWTP/Boron PS/WillowPS/LVPS/EWTP/AWTP/AHLPS/QHWTP/QHDecant/EW3/EW4/EW5/EW6/EW15/RG6/RG7/ SNIP DF/CF/LV Tank/SNIP PS	Monthly - GM Approved \$ 139,178.39
13	84421	WEX Bank - Enterprise Fleet Management	Gasoline/Diesel - All Sites	Monthly - GM Approved \$ 12,783.93
14	84424	ADT Commercial	Building Security - AWTP	Monthly - GM Approved \$ 156.00
15	84425	ADT Commercial	Building Security - EWTP	Monthly - GM Approved \$ 88.62
16	84426	ADT Security Services	Building Security - Healy	Monthly - GM Approved \$ 152.83
17	84427	ADT Security Services	Building Security - Healy2	Monthly - GM Approved \$ 152.83
18	84428	ADT Commercial	Building Security - RWTP	Monthly - GM Approved \$ 41.59



AVEK Water Agency  
Check List  
For the Period From Aug 10, 2023 to Aug 30, 2023

	Check #	Payee	Explanation	Approved By:	Amount
<b>MONTHLY cont.</b>					
19	84429	Airgas USA, LLC	Welding Gases-Maintenance Dept/Gases-Lab	Monthly - GM Approved	\$ 998.25
20	84432	AT&T	Landline SCADA Alarm - AWTP	Monthly - GM Approved	\$ 331.98
21	84434	Antelope Valley AQMD	Standby Generator Permits - AWTP	Annually - GM Approved	\$ 610.89
22	84435	The Bank of New York Mellon	Custody Services Fees - July 2023	Monthly - GM Approved	\$ 250.00
23	84438	Broadvoice Business	VOIP Phones - All Sites	Monthly - GM Approved	\$ 1,233.48
24	84440	California Tool & Welding Sup	Welding Gases - RWTP	Monthly - GM Approved	\$ 50.40
25	84441	Canon Financial Services, Inc.	Copier Charges	Monthly - GM Approved	\$ 713.37
26	84443	Coffee Break Service, Inc.	Kitchen Supplies	Monthly - GM Approved	\$ 415.21
27	84444	Core BTS, Inc.	IT Services - August 2023	Monthly - GM Approved	\$ 4,500.00
28	84451	Federal Express Corporation	Shipping Charges	Monthly - GM Approved	\$ 326.41
29	84454	Frontier Communications	Landline SCADA Alarm - WWB	Monthly - GM Approved	\$ 102.04
30	84455	Gen Digital, Inc. - formerly Norton Life Lock, Inc.	Identity Theft Monitoring - June/July/August 2023	Monthly - GM Approved	\$ 686.97
31	84463	Hydrex Pest Control, Inc.	Building Maintenance - Administration	Monthly - GM Approved	\$ 339.00
32	84467	Wells Fargo Vendor Financial Services - Kyocera Lease	Copier Charges	Monthly - GM Approved	\$ 81.14
33	84471	MCI	Landline SCADA Alarm - RWTP	Monthly - GM Approved	\$ 28.17
34	84477	PFM Asset Management LLC	Managed Account Fees - July 2023	Monthly - GM Approved	\$ 2,240.37
35	84486	TPx Communications	Fiber Internet Service	Monthly - GM Approved	\$ 1,370.53
36	84488	United Parcel Service	Shipping Charges	Monthly - GM Approved	\$ 56.40
37	84491	Waste Management of Antelope Valley	Waste Disposal - WWB	Monthly - GM Approved	\$ 149.89
38	84492	Cintas	Uniforms - All Sites	Monthly - GM Approved	\$ 1,971.51
39	84497	Eurofins Eaton Analytical, LLC	Outside Services - Lab	Monthly - GM Approved	\$ 2,440.00
<b>BOARD APPROVED</b>					
40	84411	Brownstein Hyatt Farber Schreck, LLP	Professional Services through July 2023 - AVEK and CV Communities Dispute	Finance Committee 08/17/2023	\$ 159,272.26
41	84412	Best Best & Krieger LLP	Legal Fees for CV Communities Dispute	Finance Committee 08/17/2023	\$ 26,596.06
42	84416	Antelope Valley Watermaster	Supplemental Administrative Assessment	BoD Approved Payment	\$ 19,125.00

AVEK Water Agency  
Check List  
For the Period From Aug 10, 2023 to Aug 30, 2023

	Check #	Payee	Explanation	Approved By:	Amount
<b>BOARD APPROVED cont.</b>					
43	84430	Airgas USA, LLC	Chemicals - Liquid Oxygen	BoD Approved Chemical Budget	\$ 6,947.53
44	84431	Alisha L. Semchuck	Public Information Consultant - August 2023	BoD Approved Contract	\$ 1,500.00
45	84447	Eadie and Payne, LLP	Annual Financial Audit-progress billing	BoD Approved Agreement	\$ 8,000.00
46	84448	ENGIE Services U.S. Inc.	2023 Solar Operation & Maintenance	BoD Approved Agreement	\$ 71,483.00
47	84466	Kennedy/Jenks Consultants	Professional Services thru 06/30/23 - SNIP Phase II	BoD Approved Agreement	\$ 45,681.38
48	84473	Mojave Water Agency	FPL Agreement for Water Usage - June/July 2023	BoD Approved Agreement	\$ 1,026.00
49	84479	Raftelis Financial Consultants, Inc.	Professional Services - Financial Planning & Rate Setting	BoD Approved Agreement	\$ 1,812.50
50	84482	Thatcher Company of California	Chemicals - Zinc	BoD Approved Chemical Budget	\$ 97,351.20
51	84495	Eco Services Operations Corp.	Chemicals - Alum	BoD Approved Chemical Budget	\$ 101,456.84
52	84498	JCI Jones Chemicals, Inc	Chemicals - Sodium Hypochlorite	BoD Approved Chemical Budget	\$ 49,730.38
<b>GM APPROVED</b>					
53	<b>Administration</b>				
54	84414	County of Kern	NOE Filing Fees	GM Approved	\$ 50.00
55	84415	County of Los Angeles	NOE Filing Fees	GM Approved	\$ 75.00
56	84478	Provost & Pritchard Consulting Group	Professional Services - July 2023	GM Approved	\$ 2,398.58
57	<b>Engineering</b>				
58	84450	Environmental Systems Research Inst Inc	Specialty Software-GIS	GM Approved	\$ 20,790.00
59	<b>Finance</b>				
60	84439	Brown Armstrong Accountancy Corp.	Financial Audit Successor Review	GM Approved	\$ 740.00
61	84449	Ernst & Young US LLP	AVEK's Share -Progress Billing - SWC Audit of DWR	GM Approved	\$ 15,525.00
62	<b>Lab</b>				
63	84422	Absolute Standards Inc.	Certification - Lab	P.O. #23-0270 - GM Approved	\$ 375.00
64	84489	VWR International	Supplies - Lab	P.O. #23-0198 - GM Approved	\$ 213.42

AVEK Water Agency  
Check List  
For the Period From Aug 10, 2023 to Aug 30, 2023

	Check #	Payee	Explanation	Approved By:	Amount
<b>GM APPROVED cont.</b>					
	<b>Operations &amp; Maintenance</b>				
65	84420	KJS Health and Safety	Safety Training	GM Approved	\$ 1,800.00
66	84423	Ace Industrial Supply, Inc.	Small Tools - EWTP/RWTP/WWB	GM Approved	\$ 1,651.96
67	84433	AutoZone	Legacy Vehicle Maintenance - Vehicles #20/29/30/33/35 - Maintenance Dept.	GM Approved	\$ 85.29
68	84436	Boot Barn, Inc.	Work Boots Reimbursement - Devon Watson/Andrew Atrops/Wade Shorrocks/Scott Baker - Per BoD Approved Policy	GM Approved	\$ 600.00
69	84437	Brax Company, Inc.	Equipment Maintenance - Fairmont	P.O. #23-0205 - GM Approved	\$ 2,781.38
70	84442	CED - Orange/LA	Equipment Maintenance - QHWTP	P.O. #23-0216 - GM Approved	\$ 2,840.30
71	84445	Charles P. Crowley Company, Inc.	Equipment Maintenance - QHWTP/RWTP/EWTP/EBB	P.O. #23-0160 - GM Approved	\$ 2,654.38
72	84452	Fire Ace, Inc.	Safety Supplies - QHWTP	GM Approved	\$ 1,307.75
73	84453	FPS	Equipment Maintenance - QHWTP/RWTP	P.O. #23-0083 - GM Approved	\$ 2,250.00
74	84456	Grainger	Equipment Maintenance - QHWTP/NFdr	P.O. #23-0194/23-0226 - GM Approved	\$ 4,666.59
75	84457	Harbor Freight Tools	Supplies - WWB	GM Approved	\$ 7.70
76	84458	Core & Main LP	Equipment Maintenance - QHWTP/RWTP/EWTP/AWTP/WWB	P.O. #23-0192/23-0215 - GM Approved	\$ 5,822.38
77	84459	Henry's Hardware	Small Tools - Maintenance Dept.	GM Approved	\$ 662.45
78	84460	Paul Hickman	Mileage Reimbursement - Maintenance Dept.	GM Approved	\$ 39.30
79	84461	Doug Holmes	Education Reimbursement - T5 Renewal - Per BoD Approved Policy	GM Approved	\$ 205.00
80	84462	Home Depot Credit Services	Supplies - All Sites	Monthly - GM Approved	\$ 3,065.32
81	84464	Erik Kane	Mileage Reimbursement - RWTP	GM Approved	\$ 159.82
82	84465	Karls Hardware, Inc.	Small Tools - QHWTP/WWB	GM Approved	\$ 542.69



AVEK Water Agency  
Check List  
For the Period From Aug 10, 2023 to Aug 30, 2023

	Check #	Payee	Explanation	Approved By:	Amount
<b>GM APPROVED cont.</b>					
<b>Operations &amp; Maintenance cont.</b>					
83	84468	Leslie's Poolmart, Inc.	Hypochlorite - RWTP	GM Approved	\$ 136.40
84	84469	Jessie L. Mangus	Mileage Reimbursement - Maintenance Dept.	GM Approved	\$ 42.58
85	84470	McCall's Meters, Inc.	Equipment Maintenance - QHWTP	P.O. #23-0220 - GM Approved	\$ 2,301.18
86	84472	McMaster-Carr Supply Company	Equipment Maintenance - WWB	P.O. #23-0201 - GM Approved	\$ 1,209.20
87	84472	McMaster-Carr Supply Company	Supplies - Maintenance Dept.	P.O. #23-0223 - GM Approved	\$ 723.26
88	84472	McMaster-Carr Supply Company	Equipment Maintenance - QHWTP/ Safety Supplies - Admin	P.O. #23-0227 - GM Approved	\$ 1,642.67
89	84474	Steven Olmscheid	Mileage Reimbursement - Maintenance Dept.	GM Approved	\$ 78.40
90	84475	Patton Sales Corp.	Equipment Maintenance - EWTP	P.O. #23-0159 - GM Approved	\$ 1,505.12
91	84476	Pearce Services, LLC	Grounds Maintenance - EBB	P.O. #23-0137 - GM Approved	\$ 4,140.00
92	84480	Sierra Construction & Excavation Inc.	Equipment Maintenance - LV Feeder	P.O. #23-0232 - GM Approved	\$ 1,693.41
93	84481	Sunbelt Rentals, Inc.	Equipment Maintenance - LV Feeder	GM Approved	\$ 573.52
94	84483	The Tire Store	Mower Tire Repair	GM Approved	\$ 20.00
95	84484	The Tire Store	Tires - Vehicle #32 - Maintenance Dept.	GM Approved	\$ 564.31
96	84485	Tire Xpress	Tires - Vehicle #3 - EWTP	GM Approved	\$ 182.00
97	84487	Ulises Flores	Education Reimbursement - D3 Certification - Per BoD Approved Policy	GM Approved	\$ 90.00
98	84490	Wade Shorrock	Education Reimbursement - T3 & D3 Certification - Per BoD Approved Policy	GM Approved	\$ 290.00
99	84494	Desert Industrial Supply	Equipment Maintenance & Supplies - QHWTP/RWTP/EWTP	GM Approved	\$ 629.14
100	84494	Desert Industrial Supply	HVAC Maintenance - EBB	GM Approved	\$ 1,515.50
101	84499	Karl's Hardware, Inc. - Mojave	Equipment Maintenance & Supplies - RWTP/WFdr/MTF	GM Approved	\$ 170.81

AVEK Water Agency  
 Check List  
 For the Period From Aug 10, 2023 to Aug 30, 2023

	Check #	Payee	Explanation	Approved By:	Amount
<b>VOID</b>					
102	84418	VOID	Second Page of Check 84417 - Needed for Printing of Payment Details on Check Stub	n/a	\$ -
103	84493	VOID	Second Page of Check 84492 - Needed for Printing of Payment Details on Check Stub	n/a	\$ -
104	84496	VOID	Second Page of Check 84495 - Needed for Printing of Payment Details on Check Stub	n/a	\$ -
	Total				\$ 4,134,988.06

REVIEWED  
9/5/23  
m.x.

Wells Fargo Agency Credit Card Summary									
Statements Dated July 23, 2023									
	T. Barnes	J. Bozigian	D. Holmes	H. Hughes	M. Knudson	J. Livesay	A. Morris	P. Rose	P. Thompson
Administration Supplies/Expenses	\$ -	\$ 29.99	\$ 19.99	\$ 50.65	\$ 71.91	\$ 10.00	\$ 19.99	\$ 397.44	\$ -
HDWB	-	-	-	-	-	-	-	-	-
IT/Engineering Supplies/Expenses	-	-	-	-	-	-	-	-	-
Meeting Expenses	-	-	-	506.58	366.12	-	-	-	-
Operations Supplies/Expenses	-	-	687.25	-	-	-	-	-	-
Public Information	-	-	-	-	-	-	-	-	-
Travel/Conferences	-	-	-	-	5,999.00	2,005.20	-	-	558.94
	\$ -	\$ 29.99	\$ 707.24	\$ 557.23	\$ 6,437.03	\$ 2,015.20	\$ 19.99	\$ 397.44	\$ 558.94



**RECOMMENDED BOARD ORDER 8(a-2)**

To the Board of Directors

**FOR BOARD ACTION**

**APPROVE HIGH DESERT WATER BANK FY 2023/2024  
OM&R AND MANAGEMENT BUDGET**

The Board of Directors adopted the following board order on September 12, 2023:

To approve the High Desert Water Bank Operations, Maintenance, & Replacement (OMR) and Management Budget for Fiscal Year 2023/2024 (Period of September 12, 2023, through June 30, 2024) as presented and recommended by the Finance Committee and Staff.

Motion by \_\_\_\_\_

Second by \_\_\_\_\_

Carried \_\_\_\_\_

**BOARD ORDER 8(a-2)**

09-12-23



**Date:** September 12, 2023  
**To:** Board of Directors  
**From:** Matthew Knudson, General Manager *M.K.*  
Justin Livesay, Engineering Manager

**Agenda Item: 8(a-2)**

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**Subject: High Desert Water Bank FY 2023/2024 OM&R and Management Budget**

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**Recommendation:**

The Finance Committee and staff recommend the Board adopt the High Desert Water Bank FY 2023/2024 OM&R and Management Budget.

**Background:**

In 2019, AVEK and Metropolitan Water District (Metropolitan) entered into an agreement for the construction and operation of the High Desert Water Bank (HDWB). This agreement provides that Metropolitan will deposit the estimated annual costs for the Operation, Maintenance, and Replacement (OM&R) and Management of the HDWB at the start of the project and each year thereafter.

OM&R and Management costs are defined as any recurring or ongoing activity and costs associated with the day-to-day operation and management of the Facilities, any activity and costs relating to scheduled or unscheduled maintenance of the Facilities, and any activity and costs relating to replacement of Facilities.

AVEK and Metropolitan will agree on forecasted OM&R and Management expenses each year and AVEK will provide an accounting of actual OM&R and Management costs incurred in the prior year so that costs can be trued-up at the end of each fiscal year. Excess funds will be rolled over into the subsequent fiscal year and Metropolitan will provide additional funds for any shortfalls. However, if AVEK or a third party uses a second-priority right to the Facilities in any given year, that party is responsible for a proportionate share of the OM&R and Management costs and Metropolitan's share is reduced proportionally.

Staff has estimated OM&R and Management costs for Fiscal Year 2023-2024 beginning September 12, 2023 (the date Metropolitan is estimated to begin recharge deliveries to the HDWB) through June 30, 2024. These costs include staffing one full-time Lead Operator assigned to the HDWB and part-time support from Westside Water Bank staff estimated to include 25% of an Operator's time and 15% of the Westside Water Bank Supervisor's time. Additional costs included in the budget are rental equipment for maintenance, small tools, utility costs associated with the Aqueduct turnout/turn-in facility, and administrative costs estimated at 5% of AVEK's annual general and administrative costs.

**Fiscal Impact:**

For the September to June period of Fiscal Year 2023-2024, total revenues are estimated to include a \$550,000 initial deposit from Metropolitan which is estimated to earn \$5,000 in interest for a total revenue of \$555,000. Expenses are estimated to be \$502,014 which will result in a net surplus of \$52,986 at the end of the Fiscal Year.

**Strategic Plan Element:**

This project meets Strategic Goal 2; Strategy 4 – Develop an enterprise water banking plan that provides funding for additional water supplies and long term financial stability.

**Attachments:**

Proposed High Desert Water Bank Operation, Maintenance, & Replacement (OM&R) and Management Budget for FY 2023/2024 (Period of September 12, 2023 through June 30, 2024)



**High Desert Water Bank**  
**Draft - Operation, Maintenance, & Replacement (OM&R) and Management Budget**  
**FY 2023/2024 (Period of Sept. 12, 2023 through June 30, 2024)**

		Budget FY 23/24
	<b>Operation and Maintenance Revenues</b>	
HDWB-O&M-100	Metropolitan Deposit - Operations & Maintenance	\$ 550,000
HDWB-O&M-150	Interest	\$ 5,000
HDWB-O&M-175	Balance from Prior Year - Surplus/(Deficit)	\$ -
	<b>Total Operations and Maintenance Revenue</b>	<b>\$ 555,000</b>
	<b>Operation Expenses</b>	
HDWB-O&M-200	Labor (Personnel)	\$ 200,000
HDWB-O&M-210	General & Administration: 5% of AVEK's G&A Expenses	\$ 217,014
HDWB-O&M-220	Transportation and Communication	\$ 20,000
HDWB-O&M-230	Utilities (Power)	\$ 10,000
	<b>Maintenance Expenses</b>	
HDWB-O&M-250	Equipment	\$ 50,000
HDWB-O&M-275	Tools and Miscellaneous Supplies	\$ 5,000
	<b>Total Operations and Maintenance Expenses</b>	<b>\$ 502,014</b>
	<b>Net Operations and Maintenance Surplus/(Deficit)</b>	<b>\$ 52,986</b>

	<b>Replacement Revenue</b>	
HDWB-R-300	Metropolitan Deposit - Replacement	\$ -
HDWB-R-350	Interest	\$ -
HDWB-R-375	Carry-Over Balance from Previous Year	\$ -
	<b>Total Replacement Revenue</b>	<b>\$ -</b>
	<b>Replacement Expenses</b>	
HDWB-R-400	Line Item Replacement Costs	\$ -
	<b>Total Replacement Expenses</b>	<b>\$ -</b>
	<b>Net Replacement Surplus/(Deficit)</b>	<b>\$ -</b>

**RECOMMENDED BOARD ORDER 8(c-1)**

To the Board of Directors

**FOR BOARD ACTION**

**APPROVE CANDIDATES FOR ACWA PRESIDENT &  
VICE PRESIDENT ELECTION FOR THE 2024-2025 TERM**

The Board of Directors adopted the following board order on September 12, 2023:

To approve voting for the following candidates for ACWA President and Vice President Election for the 2024-2025 Term:

- a. Cathy Green for President
- b. Michael Saunders for Vice President

As presented and recommended by the Customer Relations and Public Information Committee and Staff.

Motion by \_\_\_\_\_

Second by \_\_\_\_\_

Carried \_\_\_\_\_

**BOARD ORDER 8(c-1)**

09-12-23



**Date:** September 12, 2023  
**To:** Board of Directors  
**From:** Matthew Knudson, General Manager *M.K.*  
Pam Clark / Executive Assistant

**Agenda Item: 8(c-1)**

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**Subject: Consideration and possible action on Association of California Water Agencies (ACWA) President and Vice President Election for the 2024-2025 Term**

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**Recommendation:**

1. Approve voting for the following candidates for ACWA President and Vice President Election for the 2024-2025 Term:
  - a. Cathy Green for President
  - b. Michael Saunders for Vice President

**Background:**

Elections are being held for ACWA's President and Vice President for the 2024 – 2025 term. AVEK is a voting member of ACWA. Each member Agency has a designated Representative to act on behalf of their Agency. General Manager Knudson is AVEK's current ACWA / JPIA Representative. Ballots are due to be returned by Friday, September 15, 2023.

There is only one candidate running for ACWA President, Cathy Green (ACWA Election Committee's preferred candidate). There are two candidates running for Vice President: Ernesto Avila (ACWA Election Committee's preferred candidate) and Michael Saunders. The Customer Relations and Public Information Committee reviewed bios / statements of qualifications for all candidates and met via teleconference with Mr. Avila and Mr. Saunders on 9/6/2023 for a Q&A. Following discussions, the committee favored supporting Michael Saunders.

**Fiscal Impact:**

N/A.

**Strategic Plan Element:**

Goals 6, Objective 3: Participate in water industry coalitions.

**Attachments:**

Candidate bios



Cathy Green (Election Committee's preferred candidate) [\[hide details\]](#)



As ACWA's Vice President since 2022, I have and will continue to diligently listen to and work on behalf of all ACWA members. My vision for ACWA is to fully embrace its motto of *Bringing Water Together*. I believe that we can accomplish this by unifying ACWA members and collaborating with stakeholders to find effective solutions to the challenges we face.

As your ACWA President, I will continue to advance the momentum I have built on key initiatives including: 1) advocating for state accountability on water infrastructure investments and policy issues, 2) spearheading the ACWA Council of Past Presidents to mentor new members so that they are aware of membership benefits, and 3) furthering ACWA's economical, efficient, and effective member services through sound fiscal, HR, managerial, and administrative practices.

I will also work on three new initiatives including: 1) re-examining ACWA dues to provide equity for all members, 2) strengthening the Association's ability to attract, develop, and retain top industry talent, and 3) increasing non-dues revenues.

I ask for your vote so that I may continue working to ensure ACWA offers value for all members. My experience, qualifications, decade long ACWA membership, and role as ACWA Vice President have provided me a unique understanding of ACWA as the nation's largest statewide coalition of public water agencies. Please contact me any time at 714.321.0522 or [CGreen@OCWD.com](mailto:CGreen@OCWD.com).

#### ACWA Board Member and Committees

- ACWA Vice President (2022-current)
- Executive Committee (2020-current)
- Region 10 Chair (2018-2019)
- Region 10 Vice Chair (2016-2017, 2020-2021)
- Region 10 Board Member (2012-2021)
- Water Quality Committee (2012-current)
- Energy Committee (2019-current)
- State Legislative Committee (2012-2015)

#### Orange County Water District

- President (2015-2016, 2022-current)
- 1st Vice President (2013, 2014, 2019-2022)
- Director (2010-current)
- Joint Planning Committee Chair
- Labor Ad Hoc Committee Chair

#### Civic, Professional Experience

- Huntington Beach Mayor (2003, 2009)
- Council Member (2002-2010)
- Registered Nurse
- Law degree



Ernesto "Ernie" A. Avila (Election Committee's preferred candidate) [\[hide details\]](#)



I want to be the next Vice-President of the Association of California Water Agencies (ACWA) because I want ACWA to continue to be the nexus of knowledge and leadership in water for California. We are emerging from a multi-year drought, and I will put my energy into strategies to keep water in the public eye with ACWA as the trusted sources for information and innovation. A priority for me is to ensure that ACWA continues to equip member agencies with information and resources necessary to support their water supply reliability efforts, implement infrastructure and watershed improvements, and address the challenges associated with climate change.

I have 40 years of experience with California water as a Civil Engineer, General Manager, Executive Director of three water coalitions involving over 50 water agencies, and I currently serve as CCWD Board President. I have led or supported over \$5 Billion in California water infrastructure serving over 5 million citizens and many industries today.

I have supported ACWA for 20 years including serving on the Board of Directors, the Executive Committee, the Region 5 Board, the Federal Affairs Committee, the ACWA Foundation Steering Committee and Chair of the Local Government Committee.

This year, we have gone from extreme drought conditions to concerns about flooding in months. ACWA has been leading the discussions for water supply reliability, investments in infrastructure, including above- and below-ground storage, and it is now crucial to progress beyond conversations to action. I want to work with all ACWA members to find strategies to advance projects and I will work with ACWA members to keep our seat at the table to affirm the state's commitment to help fund and facilitate these critical investments.

I would be honored to represent our members as the next Vice-President of ACWA. Learn more at: [ccwater.com/AvilaForACWAVP](http://ccwater.com/AvilaForACWAVP).



**Michael Saunders** [\[hide details\]](#)

I have been working with water issues as an elected; with MSRs as a County LAFCO commissioner; through my work with the CABY Integrated Regional Water Management Group; my work in the water use efficiency workgroups with the Department of Water Resources; and as an Executive Board member of the Regional Water Authority. I have been active in ACWA since I became an elected official in 2018, each year increasing my level of participation and leadership, from conferences to workgroups to symposiums. I was a member of the Diversity, Equity, and Inclusion Workgroup which helped form the new ACWA Foundation. I am currently a member of the Headwaters Workgroup, Water Use Efficiency Workgroup, State Infrastructure Workgroup, and the Membership Committee. I also participate in the State Legislative Committee. I am on the ACWA Region 3 Board and have worked on a regional forum and event and on our regional issues dealing with guidelines and legislation.



The qualities I can bring to the office is my understanding of the water issues from our Region and the State along with my working relationship with our Board members, Regional members, ACWA members, ACWA staff, elected officials, and District Staff. Coming from a small agency, the input from our members is vital and important to bring each Agency's issues, strategies, and suggestions to the table and make every agency feel valued. I will continue to be a strong legislative advocate, continue to build on our outreach, and rely and utilize the expertise and talents of our members and ACWA staff. I am enthusiastic and committed to the work of ACWA and hope to bring my excitement to our members and continue to push for the growth and success of ACWA.

I would be honored to have your vote.



**RECOMMENDED BOARD ORDER 8(c-2)**

To the Board of Directors

**FOR BOARD ACTION**

**APPROVE FINANCIAL SUPPORT FOR  
“KIDS FEEDING KIDS THROUGH AGRICULTURE PROGRAM”**

The Board of Directors adopted the following board order on  
September 12, 2023:

To approve financial support in the not-to-exceed amount of \$2,500.00  
for the Kids Feeding Kids Through Agriculture Program, as presented and  
recommended by the Customer Relations and Public Information Committee  
and Staff.

Motion by \_\_\_\_\_

Second by \_\_\_\_\_

Carried \_\_\_\_\_

**BOARD ORDER 8(c-2)**

09-12-23





**Date:** September 12, 2023

**Agenda Item: 8(c-2)**

**To:** Board of Directors

**From:** Matthew Knudson, General Manager *M.K.*  
Pam Clark / Executive Assistant

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**Subject: Consideration and possible action to approve financial support in the not-to-exceed amount of \$2500 for the Kids Feeding Kids Through Agriculture Program**

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**Recommendation:**

1. Approve financial support in the not-to-exceed amount of \$2500.00 for the Kids Feeding Kids Through Agriculture Program

**Background:**

The Kids Feeding Kids Through Agriculture program (Program) is a local non-profit that was formed in 2019 under the umbrella of the Antelope Valley Friends of the Fair Association. The purpose of the Program is to educate and increase the number of youths participating in local livestock programs and auctions and provide inner-city kids an opportunity to raise livestock for meat used to feed local families.

The Program has been operating successfully through a partnership with the AV Boys and Girls Club. Local high school agriculture programs have provided hogs for the kids to raise with the help of student mentors from those programs. Once the hogs are raised, the meat is then donated and distributed to local families through the AV's two largest food banks: SAVES in Palmdale and Grace Resources in Lancaster. Families of the AV Boys and Girls Club also receive meat that was raised by the kids in the Program. The Program has also created an option for buyers at the Kiwanis Livestock Auction to donate their entire purchased animal(s) to SAVES and Grace Resources food banks. Kids who participate in the Program are also able to receive support for purchasing, raising, and auctioning livestock for profit.

The Program relies on donations to be sustainable and is seeking support from AVEK. AVEK has financially supported other youth agricultural programs in the past such as Kids Ag Day.

**Fiscal Impact:**

Included in the 2023 / 2024 FY Budget for Public Information.

**Strategic Plan Element:**

Goals 6, Objective 5: Develop and maintain external partnerships.

**Attachments:**

Letter seeking support

## Kids Feeding Kids thru Agriculture

Hello:

My name is Debbie Dino and I am the President of the Kids Feeding Kids thru Agriculture program. This program started in 2019 under the umbrella of the Antelope Valley Friends of the Fair. After the first year of success, Kids Feeding Kids won the prestigious Merrill Award from the Western Fair Association while attending a Conference in Reno, Nevada. The program won the award with over 300 fairs that entered their projects 2019..

We have since been successful in providing farm to table pork raised by our Livestock kids to feed our hungry kids and their families, our Seniors and our Veterans that live the the Antelope Valley and surrounding communities.

In 2022 it was decided to branch out on our own as we wanted to start a program that allowed inner city kids, kids that lived in single family dwellings, apartments etc, that had no way of raising or learning how a animal is raised. We formed Kids Feeding Kids thru Agriculture in 2022. We still partner with the Antelope Valley Fair and we do purchased the by backs of hogs at the yearly Auction. Last year we successfully had or Mentor Mentee program up and running. Partnering with the AV Boys and Girls Club, they provided the kids to learn, and some of our Livestock kids were the Mentors teaching a 6 week program of hands on raising of a hog. Both Littlerock High School and Rosamond High School Agriculture program raised hogs for us and were mentored by the students that are in the Livestock program. Once the hog was raised we donated all the meat to the two food banks in the AV that serve the largest amount of families in need. SAVES in Palmdale and Grace Resources in Lancaster received fresh farm to table meat to be distributed. Also the families at the Boys and Girls Club received a large bag of fresh meat that was raised by their kids in the program.

We currently this year 2023, are raising 22 hogs and just this week delivered 2 steers to Antelope Valley High School for the kids in the program to raise. We will have all that meat ground into hamburger to feed many more families to be able to have fresh farm to table meat in their homes to eat.

We rely on donations and have been blessed to have had great doners who believe in our program.

Supervisor Kathryn Barger

Assistance League of the Antelope Valley

Kiwanis West Palmdale

Rotary West Palmdale

Kyle & Kyle Farms

Union Trades

City of Lancaster

City of Palmdale

Van Dam Farms

Avek Water Agency

AUG 1 1 2023

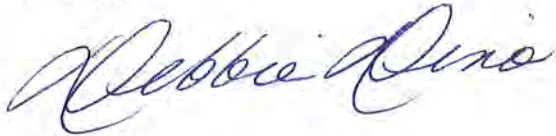
Received

Harley Davidson

And many many individual donations

I have attached information regarding our program, non profit ID number. Please feel free to contact me if you have any questions

Thank you

A handwritten signature in blue ink that reads "Debbie Dino". The signature is written in a cursive, flowing style.

Debbie Dino

President

Kids Feeding Kids thru Agriculture

661 435-1188



## **Kids Feeding Kids Mentoring Program**

*Feeding Our Community by Growing Young Hearts and Minds through Agriculture Education*

### **Background**

Approximately 70% of families securing food from either Grace Resource Center or SAVES currently have school age children who lack the daily nourishment needed for healthy and well-balanced lifestyles. Kids Feeding Kids grew out of an obvious need to help the less fortunate here in the Antelope Valley.

Buyers at the Kiwanis Livestock Auction can sell back an animal to the open market for less than market price. The Kids Feeding Kids program now provides an option where the buyer can choose to donate the entire purchased animal(s) to the two charity food banks. These food banks will use the meat to fortify their freezers for the upcoming winter months.

This program is dedicated to helping the hungry right here in our community, providing a healthy source of meat based "farm to table" protein to the less fortunate who seek assistance from two of the Antelope Valley's largest food banks, SAVES and Grace Resource Center.

Kids Feeding Kids also benefits Antelope Valley youth who participate in 4-H, Grange, FFA, and Independent Livestock, who raise and then sell quality animals at the Antelope Valley Fair and Alfalfa Festival Kiwanis Jr. Livestock Auction which takes place during the week of fair.

### **Kids Feeding Kids Mentoring Program**

Over the past decade, the number of youth livestock exhibitors has declined. Therefore, the number of livestock auctioned has also declined; decreasing the number of animals that can be donated back to the Kids Feeding Kids program – and our food insecure community.

The Kids Feeding Kids Mentorship program seeks to continue the much-needed work of Kids Feeding Kids (to feed our community's food insecure) by fostering the growth of youth involved in raising and showing livestock.

The goal for the first year of the Mentoring program is to have 30 teams of mentors/mentees raise 30 hogs together for the Kids Feeding Kids program.

This program will launch on March 30, 2022, at 6:30 pm, with a Zoom meeting for current youth livestock exhibitors and their families. At this meeting, the Mentoring program committee will introduce the program to current exhibitors and invite them to become mentors.

### **What it means to be a Mentor**

- Beginning in May 2022, mentors will be tasked with raising one (or more) hog(s) either on its own or alongside their current swine project animal(s), wherever they would normally raise their project animals.
- Food would be provided for the hog(s) to the mentor.



- Kids Feeding Kids would also help provide feeding and watering equipment, if needed.
- The hog will be the primary responsibility of the mentor.
- The mentor will coordinate with their mentee for the mentee to come care for the hog with their mentor present at least twice a week – more if they can/want.
- During their time together, the mentor will be asked to teach their mentee about raise swine, e.g. animal husbandry, veterinary care, and exhibiting at the Fair.
- On the day of the auction, mentors will be asked to join in celebrating with all of the mentorship teams in a presentation with the buyers.
- Mentors will be asked to complete an application that will be signed by their parent/guardian agreeing to their participation in the program.
- Mentors will be asked to complete an after-program assessment about their experience.
- Mentors will receive a stipend for their participation in the program.

In addition to requesting mentors during the Zoom meeting, the committee will also be asking for youth committee members.

#### **What it means to be a Youth Committee Member**

- Youth committee members will be asked to share in attending all of the local 4-H, Grange, and FFA meetings during the month of April to recruit additional mentors.
- May-August 2022 the youth committee members will aid in supporting the mentorship teams as needed, e.g. for advice by phone or email, and supporting mentorship team-building activities.
- On the day of the auction, youth committee members will be asked to join in celebrating with the mentorship teams in a presentation with the buyers.
- Youth committee members will be asked to complete an after-program assessment about their experience.
- Youth committee members will receive a stipend for their participation in the program, as well as a letter of recommendation that they can use for jobs and/or school/college.

Concurrent with the launch of the program and the recruitment of mentors/youth committee members, the adult program committee will work to recruit mentees through collaboration with the local schools as well as the Boys & Girls Club.

#### **What it means to be a Mentee**

- Mentees will be paired up as best as possible with a mentor who will be keeping the Kids Feeding Kids hog near where the mentee lives or goes to school.
- Mentees will coordinate with their mentors to go care for the hog with their mentor present at least twice a week – more if they can/want.
- If the mentee needs transportation, they will be provided with free Antelope Valley Transit Authority bus passes.
- Mentees will be asked to complete an application that will be signed by their parent/guardian agreeing to their participation in the program.
- On the day of the auction, mentees will be asked to join in celebrating with all of the mentorship teams in a presentation with the buyers.

- Mentees will be asked to complete an after-program assessment about their experience.
- Mentees will receive a stipend for their participation in the program that is sufficient enough for them to use towards the purchase of a hog for the Fair the following year. The hope is that they enjoy their experience so much that they decide to join a youth livestock program and exhibit at the AV Fair. However, they can choose to use this stipend any way they wish/need.

When the meat is scheduled for delivery at Grace Resources and SAVES, all participants in the Mentoring program will be invited to join in a press conference which will be followed by a group effort to unload the meat. This way, the mentees can see the process from growing to finishing the hogs all the way through; and, perhaps most importantly, see that the fruits of their work is truly going to benefit the food insecure of our community.

Ultimately, the Kids Feeding Kids Mentoring program seeks to:

- Provide pork by way of 30 hogs to Grace Resources and SAVES in 2022-2023
- Teach youth about livestock and the importance of agriculture.
- Increase the number of youths participating in local livestock programs and showing at the Antelope Valley Fair; and thusly, increase the number of animals auctioned and donated back to our community's food insecure families.

It is with your donations that we can continue with our program. We sincerely appreciate all donations that we have received. Our 501 C 3 # is 88-1022831. Checks are to be made to Kids Feeding Kids thru Agriculture.

Our address to send is:

Kids Feeding Kids thru Agriculture

37640 Grant Court

Palmdale, CA 93552

Again we thank you for your continuous support for this program.



Debbie Dino

President

Kids Feeding Kids thru Agriculture